



# Property Check List

## BEDROOM THREE

- Paint...Touch-up/Fresh coat Same color/New color: \_\_\_\_\_
- Floors and rugs: \_\_\_\_\_
- Lighting: \_\_\_\_\_
- Window Treatments: \_\_\_\_\_
- Artwork/Focal point...Add/Remove: \_\_\_\_\_
- Greenery...Add/Remove: \_\_\_\_\_
- Closet(s): Edit to 50%. Items off floor: \_\_\_\_\_
- Furniture arrangement...Leave as is/Rearrange: \_\_\_\_\_
- Suggest: \_\_\_\_\_

## GARAGE

- Keep it swept and organized
- Suggest: \_\_\_\_\_

## THROUGHOUT PROPERTY

- Shampoo carpets/Upholstery/Area rugs. Recommend \_\_\_\_\_
- Wash windows Interior/Exterior. Recommend \_\_\_\_\_
- Dispose of all unwanted items NOW. Wash and dust walls, woodwork, switch plates, doors and cabinets. Suggest \_\_\_\_\_
- Clean fixtures, glass and mirrors.
- Clean ovens, stove tops and all appliances. Make them look new!
- Clean all bathrooms top to bottom
- Clean windowsills, slider tracks and door thresholds
- Touch-up paint, spackle or patch any/all holes
- Pack away books, tapes, CDs, videos, collections of any kind, out-of-season items
- Protect access to keys, prescription drugs, personal information and high value items
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

## TIPS FOR SELLING

- Play music every day; you never know when a showing may occur.
- Involve the family: everyone needs to help to keep the house "picked up" and ready to show.
- Before all showings, open widow coverings, turn on lights, keep garage doors and toilet seats down.
- Allow potential buyers privacy to view your home. Go for a walk, leave or work in the yard.
- Put jewelry and valuables in a safety deposit box to avoid theft.